

2017 Annual Action Plan

Leadership

Goal	Responsibility	Key Resources	Indicators
Develop an induction process for new staff.	Jennyne Wilkinson	Existing Induction Format CEO Documentation Staff reflection	<ul style="list-style-type: none"> • Deliver new induction program including Child Safe compliance • Review 2017 induction program and make changes where necessary • Plan 2018 induction program including Child Safe compliance
Build leadership capacity of students.	Michelle Unsworth Suzie Patralla Natalie Pierce Bernadette Todd	Education Philosophy Graduate Outcomes CCW Youth Ministry Team	<ul style="list-style-type: none"> • Review student leadership program • Year 4 and 5 students take part in FIRE Carrier program and commissioning • Year 5 students attend a leadership day
Develop a shared school vision.	Jennyne Wilkinson	CEO Personnel to facilitate	<ul style="list-style-type: none"> • Re-develop the school Vision and Mission Statements • Vision and Mission statement and Education Philosophy included in the staff induction program and staff handbook

Learning and Teaching

Goal	Responsibility	Key Resources	Indicators
Develop a professional learning community culture of highly effective teams	Natalie Pierce	CEO Personnel Belinda Lingham (Learning Inclusion Leader) and Learning Inclusion Team AITSL Standards	<ul style="list-style-type: none"> • Develop Professional Learning Teams in the Junior, Middle and Senior areas of the school • Strengthen the use of data analysis to inform teacher practice • Implement Practice Analysis Conversations as a formalised approach to teacher feedback • Develop and implement a whole school philosophy and model for learning inclusion in line with our Vision Statement, Education Philosophy and Graduate Outcomes
Develop a school wide approach to learning and teaching through the full implementation of our Education Philosophy	School Leadership Team	Natalie Pierce Early Life Foundations St Liborius Primary School Speak Up - Language Strategy CEO Personnel - Domenico Luciano, Gina Nero	<ul style="list-style-type: none"> • Implement the Walker Learning Approach in the Middle and Senior Learning Communities • After attending a Walker Learning tour in 2015 F-2 staff implemented the Walker Learning Approach at the beginning of Term 1 2016. This included changes to the learning environment, planning and teaching. Throughout the year staff received mentoring and professional development in Walker Learning. F-2 staff will continue to refine and develop their approach to Walker Learning in 2017 • Begin to implement the Content Language Integrated Learning (CLIL) approach to teaching languages through Performing Arts
Investigate and implement a new reporting system	Natalie Pierce	Grant Fitzgerald SIMON staff CEW schools Belinda Lingham (Learning Inclusion Leader)	<ul style="list-style-type: none"> • Educate staff and implement a new student reporting platform compatible with ICON • PLP goals are to be reported on at Parent/Teacher/Student Interviews
Develop a whole school digital citizenship curriculum in line with the St Francis digital citizenship policy and the Victorian F-10 curriculum	Michelle Unsworth (Technology Leader)	Grant Fitzgerald CEW schools Online resources such as Common Sense Media	<ul style="list-style-type: none"> • Develop a digital citizenship continuum • Begin to implement the digital citizenship continuum in the Middle and Senior Learning Community
Formation of the Learning Inclusion model and philosophy	Belinda Lingham (Learning Inclusion Leader)	Pre-referral process Internal referral form SWD information Inclusion Policy Education Philosophy	<ul style="list-style-type: none"> • Develop and implement a whole school philosophy and model for learning inclusion in line with our Vision Statement, Education Philosophy and Graduate Outcomes

Catholic Identity

Goal	Responsibility	Key Resources	Indicators
Educate staff, students and families about the principles of Catholic Social Teaching	Jenynne Wilkinson Natalie Pierce	Sr. Geraldine Larkin CCW Youth Ministry Team	<ul style="list-style-type: none"> Plan and take part in a focus day for staff based on the principles of Catholic Social Teaching Years 3-6 students to engage in a retreat day based on the principles of Catholic Social Teaching
Educate staff, students and families about the charism of St Francis of Assisi	Jenynne Wilkinson Natalie Pierce	St Francis of Assisi units of work St Francis resources and picture books	<ul style="list-style-type: none"> Educate new staff on the life and teachings of St Francis and the connections with the school philosophy and graduate outcomes At the beginning of each year classes complete a Religious Education unit on the life and teachings of St Francis of Assisi Inform families through liturgies, school newsletters and events about the teachings of St Francis
Continue to build connections between the parish and community	Natalie Pierce Suzie Patralla Anne Tremethick	Fr Junray and Fr Dennis Sacred Heart Sacramental Team	<ul style="list-style-type: none"> Celebrate the Feast of the Sacred Heart Review the school connection with Sacramental program run through the Parish Year 3/4 students attend mass at Sacred Heart Church once a month Investigate the opportunities for prayer partners
Identify a process for teaching staff to obtain: Accreditation to Teach in a Catholic School and Accreditation to teach Religious Education.	Natalie Pierce	CEO staff; Maria Weatherill, Kerrie Hill	<ul style="list-style-type: none"> Provide staff with opportunities to become accredited

Pastoral Wellbeing

Goal	Responsibility	Key Resources	Indicators
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Develop, implement and maintain a cycle for OH&S and maintenance	Jennyne Wilkinson	Keith Ainsworth (Grounds and Maintenance) Eastman Lynch Complispace	<ul style="list-style-type: none"> • Ensure an effective and documented OH&S management system is in place • Review yearly OH&S report and implement recommended changes
Research, develop and implement a positive education model.	The School Leadership Team	Positive School Conference Sir John Jones Geelong Grammar CEW schools	<ul style="list-style-type: none"> • Research and evaluate a variety of philosophies and approaches to positive behaviour in schools • Develop a whole school positive education model • Develop a whole school positive education curriculum

Stewardship of Resources

Goal	Responsibility	Key Resources	Indicators
Continue to develop an external environment that compliments, utilizes and showcases our natural environment.	Jennyne Wilkinson	Nic Mesic Keith Ainsworth (Grounds and Maintenance) Somewhere Architecture	<ul style="list-style-type: none"> • Begin the courtyard redevelopment • Continue to plan and budget for the nature play area • Build a shelter at the car park pick-up point
Nurture a more effective use of the large grassed spaces on the school site and enhance the students experience of animals.	Jennyne Wilkinson Suzie Patrala	Matt Tinkler (parent) Jeff Cave (parent) Keith Ainsworth (Grounds and Maintenance) Fencing contractors	<ul style="list-style-type: none"> • With viability, build the paddocks and house and manage the animals on the St Francis of Assisi school site
Technology standards maintained and upgraded to meet the needs of teaching and learning goals	Michelle Unsworth	Nettek Grant Fitzgerald David Williams Educational Advantage	<ul style="list-style-type: none"> • Installation of wireless access point in each classroom and in Patton and Taylor House • Evaluate the use of projectors vs tv screens in F/1/2 area • Investigate and evaluate the use of ipads in classrooms • Investigate best option for rollover of student laptops • Replace admin server • Implement the change over to ICON • Implement use of SAMR model • Investigate the options for staff laptops for the next three year cycle
Investigate the viability of an Early Years Centre on the school grounds.	Jennyne Wilkinson	Fr Dennis Wodonga Council Stewardship of Resources CEO Personnel	<ul style="list-style-type: none"> • Liaise with Wodonga Council and Catholic Education Office staff about the potential of an Early Years Centre at St Francis of Assisi Primary School