

Meeting Opened: - 7.10pm

Present: -Jennyne Wilkinson, Zoe McGregor, Jane Tinkler (left 7.30), Nikki Owens, Amanda McHale, Jo McConnell (arrived late)

Apologies: - Renee Brown, Kerrie Kerr, Kylie Myers, Natalie Pierce, Gina Lahm, Laurel Holden

Previous minutes: - no changes needed to previous minutes.

Moved: Zoe, Seconded: Nikki

Correspondence: - Zoe

1. Carnival Fair Email – Forwarded to Kerrie Kerr
2. Kids Art Works Fundraiser – Zoe has reviewed this, and it states school can have great profits from hosting their own art show through them, with the school paying for the templates from Kids Art Works. However, it seemed that this was based around larger schools of around 800 students. It was discussed and decided this project wasn't suited for our school.

No Further Action

3. Tracey Frauenfelder Email – offer of assistance with the Fair – this was forward to the Fair Committee
4. Children's Fair Update Email from Jo McConnell – this was forwarded onto the PFN group.

Treasurer's Report: - Kylie is currently away and provided an interim Treasurers Report for September. A completed report will be completed once Kylie returns.

Total Funds available as at 25/9/2017 \$4368.32

Welcome to all Parents and Friends – Jennyne

Previous Business: -

1. **Court Yard Works** – Jennyne

- Jennyne advised the school has accepted the tender from a construction group, however still waiting on a confirmed start date. The group have already been at school over the holidays to confirm the site and ensuring everything is in place. These works will affect the space for the Country Fair on 10th November. There is a Cubby House which will be stored in the Utility Shed while the Country Fair is on also – Fair Committee to consider this when planning layout.
- The construction company have advised the works should only take 60 days from start to finish. Fingers crossed Court Yard will be completed for students in 2018!

ACTION - Fair Committee to consider works in the Layout

ACTION - Jennyne to advise updates in the Newsletter if needed

NO FURTHER ACTION

2. Country Fair – Update - Jane / Kerrie

- The Gathering place not convenient with the court yard works. The Utility Shed has water and power to the shed, the fair committee are happy to use shed in place of the Gathering Place.
- Plans for the bunting display to be set up in front of stage, 20 meter circle.
- Hay Rides are all set.
- Jane advised they are wanting to organise a working bee to have Bunting made. Dawn (Zoe McGregor Family) and Bern Todd have offered to do sewing if a 'Meet and Sew' day/ evening/ afternoon organised. Jane to organise.
- Cow Lotto tickets have started to sell, Renee Brown has been selling these each morning before school and these are gathering momentum which is great. Thank you, Renee!
- Mechanical bull – supplier have a family situation where they might not be able to commit to our fair night, Jane has found a backup provider.
- Gumboot trophy's – 2x small Gumboot Trophies needed – Chris McHale to complete these
- Jane advised some preparation for the Badge Making stall needs to be done.
- Discussed if we cannot access the toilets on the Fair night due to the Court Yard works, we will hire some port-a-loos.
- **A HUGE THANK YOU TO PARK SIDE PRODUCE for donating the Hay Bales again this year.**

ACTION – Jane to organise Bunting "Meet and Sew" event

ACTION – Gumboot Trophy's – McHale family to make before Fair night

ACTION – Jane to organise Badge Making Preparation

ACTION – Fair Committee to put a call out in the newsletter for any help needed or items still to be sourced

3. Wodonga Children's Fair – Jo McConnell

- This year it has been decided that our gift for the Children's Fair will be a brown bag, blue ribbon, white tag with school logo, inside will be school logo down ball, sunflower seeds, hand drawn sunflower from students, Froglets Flyer, School Flyer. Jo has proposed 2 days where we can meet and collate these things together – this information was emailed around to the PFN this evening.
 - a. Tuesday 17th October 9-10am during Froglets &
 - b. Wednesday 25th October 7pm onwards at Jo McConnell residence.
- Down balls with school logo have been ordered – which will be a big hit with the kids. These will also be used for Welcome Packs for Foundation and new students going forward.
- Jo suggested students could draw sunflowers in art class and a couple could be selected to be copied onto the card for the sunflower packs. Jennyne and Jo to organise.
- **Parent Roster will be available for parents to sign up at the Entry of Gathering Place on Friday 13th October – Feast Day celebrations – then assistance from CPR's will be asked to gain further volunteers. All Volunteers need to have a current Working With Children's Check provided to the school.**
- Teachers Roster will be placed on the staff room table for volunteers. Jennyne advised there should be at least 1-2 teachers on for each hour throughout the day.

ACTION – Jo and Jennyne to organise the Sunflowers being drawn

ACTION – Parent Volunteers to be sourced through CPR's

ACTION – 300 Gift packs to be put together

4. **School Production** – Feedback for the School Production was extraordinary. Lots of great feedback from the community, school children and families. It was amazing to give children the opportunity to shine and enjoy themselves. Every staff member was involved in some way with the production,
 - Feedback – It was difficult to see the stage from all the seats which was disappointing for those who couldn't see. It was suggested we could look at a taller stage or teared seating. Jennyne to consider this for future events.
 - A **HUGE THANK YOU TO CAPTAIN PETE** and all involved in such an amazing production and display of the school community.

Show us Your Colours Day – Feedback – It was a fabulous day which all the students loved. The day was focused on promotion of Organ Donation awareness surrounding Archer Owens health. Nikki Owens and Jennyne visited each class room to discuss this and Nikki was blown away by some of the questions and responses from the students in such a positive way. It was a great way to encourage conversations amongst families. A total of \$280.55 and Captain Pete donated \$117.00 from his book sales was raised from the day and donated to Liver Kids Australia. Promotional items from Donate Life were donated and given out to the students. Nikki loved to have the opportunity to be able to promote this great cause on behalf of Archer.

NO FURTHER ACTION

5. **Father's Day Breakfast and Stall** – Feedback – This was a great day enjoyed by all fathers, grandfathers, carers and families. Was great to see so many families gathering over a bacon and egg roll. A great family morning had by all.

NO FURTH ACTION

New Business: -

1. **St Francis Feast Day** – anything else need organising?
 - Jane advised everything is organised however they are short for volunteers, Jane to try and post on Facebook again tonight about volunteers.
2. **Healthy Breakfast – Walk to School Day** – PFN assistance required?
 - Jennyne is unsure about this event, she will find out and advise PFN if any assistance required.

ACTION – Jennyne / Nat to ask for assistance if required.

3. **Road Safety for Students** – Jennyne advised students have been told not to cross the Boulevard across to the new Estate near the intersection as it is too dangerous. However parents have seen students trying to cross at this busy intersection at end of the school day which is very dangerous. Jennyne will look at putting information in the Newsletter about students taking a different route home – like under the road near the skate park. The Council have not been very helpful in the situation as this intersection will not be upgraded for some time.

ACTION – Jennyne to put information in the Newsletter re Road Safety

4. **Confirm next meeting date** – Next meeting to remain Thursday 2nd November
5. **PFN end of year Dinner / Fair Review** – Date has been booked on the calendar for Thursday 7th December 6.30. Nikki Owens has offered to make a booking at The Goods Shed 6.30 in the same function room

ACTION – Nikki to book The Goods Shed

6. **Before school care** – Jennyne advised she has had a few responses from parents about Before School Care, however not enough to warrant doing this for 2018 at this stage.

Special Dates for Term 4

- **St Francis Feast Day – Friday 13th October**
- **Healthy Breakfast - Walk to School – Wednesday 25th October**
- **Wodonga Children’s Fair – Sunday 29th October**
- **Country Fair – 4-7pm Friday 10th November**
- **Tangam Pool Day – Monday 18th December**
- **Last Day of Term 4 – Wednesday 20th December**

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Next Meeting: - Thursday 2nd November 7.00-8.15pm

Meeting closed: - 8.13pm

*PFN is an **open group** and **warmly welcomes all parents & friends** to come along.
Please forward all ideas and comments to: - pfn@sfwodonga.catholic.edu.au*